

CILISHWAR SINGH KANYA MAHAVIDYALAYA DHAND-
DADWANA(KAITHAL)

OFFICE ORDER

IQAC Committee of the following faculty members is constituted for the session 2022-23.

- | | |
|-------------------------------------|---------------------------------------|
| 1. Dr.Sangeeta Sharma (Principal) | Chairperson |
| 2. Dr. Neerja, Associate Prof. | Convenor |
| 3. Dr.Sunita Gupta, Associate Prof. | Member |
| 4. Dr. Vinceta, Associate Prof | Member |
| 5. Mrs. Saroj Bala, Associate Prof | Member |
| 6. Mrs. Bhawna, Astt.Prof. | Member |
| 7. Sh. Jaipal | Vice President/Governing Body, Member |
| 8. Sh. Ram Kumar, Head Clerk | Member |
| 9. Dr. Anita Rani | Alumni |
| 10. Sh. Des Raj | Local Industrialist, member |
| 11. Mrs. Komal Mehla | Student, member |



PRINCIPAL

o/c

CH. ISHWAR SINGH KANYA MAHAVIDYALAYA DHAND-DADWANA (KAITHAL)

OFFICE ORDER

To ensure Institution's quality enhancement and coordination among the various units, the following IQAC Committee is constituted for the session 2022-23,

1. Dr. Sangeeta Sharma (Principal) - Chairperson

2. Dr. Neerja (Associate Prof. of Home Sc.) - Coordinator

3. Dr. Sunita Gupta (Associate Prof. of Music) - Member

4. Dr. Vineeta (Associate Prof. of English) - Member

5. Mrs. Saroj Bala (Associate Prof. of Math.) - Member

6. Mrs. Bhawna (Assistant Prof. of Commerce) - Member

7. Sh. Jai Pal (Member Mgt.) - Member

8. Sh. Ram Kumar (Head Clerk) - Member

9. Dr. Anita (Alumni member) - Member

10. Ms. Komal Mehla (Student) - Member

11. Sh. Des Raj (Local Industrialist) - Member

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19/7/2022

Principal
Ch. Ishwar Singh
Kanya Mahavidyalaya
Dhand Dadwana (Kaithal)

Ch. Ishwar Singh Kanya Mahavidyalaya, Dhand-Dadwana, Kailthal

Agenda of 1st Meeting of IQAC held on 21-07-2022

1st meeting of IQAC will be held on 21st July 2022 in Principal's office at 12.30 p.m. Agenda for the meeting is as under:

1. To propose certificate courses in various streams from the coming session 2022-23.
2. To discuss about the measures to be taken to increase student strength in different academic programmes.
3. To discuss about the printing of prospectus with necessary changes.
4. To discuss about the places where bore well are to be dug.
5. Any other item with the permission of chair.

Neha Saini

IQAC Coordinator

Co-ordinator - IQAC
C.I.S.K.M.V.
DHAND-DADWANA
KAILTHAL - 135020

S. K. V.
Principal 21/7/2022

Principal
C.I.S.K.M.V.
Dhand-Dadwana (Kt.)

Ch. Ishwar Singh Kanya Mahavidyalaya, Dhand-Dadwana, Kaithal

Minutes of 1st Meeting of IQAC held on 21-07-2022

1st meeting of IQAC was held on 21st July 2022 in Principal's office. The following members attended the meeting:

- 1 Dr Sangeeta Sharma, Principal (in chair)
- 2 Dr Neerja Sachdeva, Coordinator IQAC
- 3 Dr Vineeta, Faculty Member
- 4 Dr Sunita Gupta, Faculty Member
- 5 Mrs Saroj Bala, Faculty Member
- 6 Mrs Bhawana, Faculty Member
- 7 Lala Desraj, Local Industrialist
- 8 Mr Jaipal, Member, Governing Body
- 9 Dr Anita, Alumnus
- 10 Ms Komal Mehla, Student Representative
- 11 Mr Ramkumar, Administrative Officer

The following decisions were taken:

1. The proposal to start certificate courses in various streams was approved. Commerce, English, Home-Science, Music Vocal and Music Instrumental departments will start certificates courses from the coming session 2022-23.
2. The proposal to apply for sanction of M.A. History and M.A. Hindi programs was approved.
3. The proposal about printing of prospectus with necessary changes was approved.
4. Four suitable places were earmarked for bore-well for the purpose of installing rain water harvesting systems.
5. Under any other item, it was decided that Annual Prize Distribution Function will be organized. Articles for the college magazine 'Rasika' will be collected from the students and Dr Sheela Miglani will be the chief editor of the magazine.

Neerja Sachdeva

IQAC Coordinator

Ch. Ishwar Singh
Principal 21/7/2022

Principal
Ch. Ishwar Singh
Kanya Mahavidyalaya
Dhand-Dadwana (Kaithal)

CH. ISHWAR SINGH KANYA MAHAVIDYALAYA DHAND DADWANA

Internal Quality Assurance Cell

1st Meeting of IQAC on 21 July 2022

List of IQAC Members

1. Dr Sangeeta Sharma, Principal (In Chair) *SS* 21/7/2022
2. Dr Neerja Sachdeva, Coordinator IQAC *Neerja Sachdeva*
3. Dr Vinceta, Faculty Member *V* 21/7/22
4. Dr Sunita Gupta, Faculty Member *Sunita Gupta*
5. Mrs Saroj Bala, Faculty Member *Saroj* 21/7/22
6. Mrs Bhawna, Faculty Member *Bhawna* 21/7/22
7. Lala Des Raj, Local Industrialist *Des Raj guyy*
8. Sh Jaipal, Management Committee Member *Jaipal*
9. Dr Anita, Alumnus *Anita*
10. Ms Komal Mehla, Student *Komal*
11. Mr Ram Kumar, Administrative Officer *Ram Kumar*

**Ch Ishwar Singh Kanya Mahavidyalaya
Dhand-Dadwana, Kaithal**

Agenda for Meeting of NAAC to be held on 07-09-2022

A meeting of NAAC Committee will be held on 07-09-2022 at 2.00 p.m. in Principal's office to discuss the following agenda items related to NAAC related work, academic activities and MoU to be signed by the college:

1. To discuss about creating official emails of faculty members
2. To discuss about research work to be carried out by faculty members
3. To prepare AISHE Data
4. To facilitate students in their college work
5. To discuss about remedial classes
6. To prepare academic calendar
7. To display record of internal evaluation on notice board
8. To renew identity card of faculty
9. To sign some MoUs

Naveen Sachdeva

IQAC coordinator

[Signature]

NAAC Coordinator

[Signature]
Principal 07/09/2022

**Principal
Ch. Ishwar Singh
Kanya Mahavidyalaya
Dhand-Dadwana (Kaithal)**

Minutes of NAAC Meeting held on 07-09-2022

A meeting of NAAC Committee convened by NAAC chairperson with all the teaching faculty was held on September 7, 2022 at 2.20 p.m. in Principal's Office. The agenda of the meeting was to discuss about the work done so far by the faculty with reference to NAAC and some other issues.

The following points were discussed:

1. Official E.mails of all the faculty members will be created by Mr. Balraj within 2-3 days.
2. Every faculty member will publish at least one research paper per semester in UGC CARE List/SCI/SCOPUS indexed journals.
3. If AISHE Portal is open then the AISHE Report will be filled within the given time frame for the session 2022-23 by AISHE coordinator.
4. Teacher incharges will be made to facilitate the students in their day to day matters with proper intimation to the students.
5. Remedial classes for weak students will be started in the month of October and time-table will be notified accordingly by time table Incharge. Proper record of the same must be maintained.
6. Academic Calendar for the session 2022-23 will be framed by Dr.Meena in detail and must be uploaded on college website by website committee within a week.
7. Each teacher will maintain properly bifurcated record of internal evaluation and this record will be submitted to the evaluation cell for moderation, if required for record keeping.
8. College Identity cards of faculty will be renewed, if required.
9. It was decided to sign MOUs with some institutions/industries/establishments by Home Science, Commerce & Music Departments so that the students may get the practical knowledge/Interships.

Neeraj Sankhwar
(IQAC Coordinator)
13/09/2022

Co-ordinator - IQAC
C.I.S. KIMV
DHAND- DADWANI
KAITHAL - 736001

for circulation
among faculty.

(NAAC coordinator)
13/9/22

(PRINCIPAL)
13/9/2022

13/9/2022

Ch. Ishwar Singh Kanya Mahavidyalaya, Dhand-Dadwana, Kaithal

Agenda for 2nd meeting of IQAC to be held on 31-01-2023

2nd Meeting of IQAC will be conducted on 31st January 2023 at 11 a.m. in Principal's office to discuss the following agenda items:

1. To discuss about **Infrastructure Development** ----(a) installation of solar panels
(b) maintenance of computers in the computer lab
2. To sign **MoUs**— (a) with HDFC bank, Dhand (b) with Panchayat of Dhand village for disposal of poly bags etc.
3. To discuss about **Environmental Audit and Disposal of E-waste/Paper waste**—
(a) construction of vermipit and decomposer (b) disposal of e-waste, plastic waste and paper waste etc.
4. To discuss about the enhancement of teaching learning process----- (a) the process of **Registration of Alumni Association** (b) to discuss about **Sports Meet** (c) to organize **convocation** of the college


24/1/2023

Principal

Principal
Ch. Ishwar Singh
Kanya Mahavidyalaya
Dhand-Dadwana (Kaithal)



IQAC Coordinator

Ch. Ishwar Singh Kanya Mahavidyalaya, Dhand-Dadwana, Kaithal

Minutes of Second 2nd Meeting of IQAC held on 31.01 2023

2nd meeting of IQAC was held on 31st January 2023 at 11.00 a.m. in Principal's office. The following members attended the meeting:

1. Dr Sangeeta Sharma, Principal (in chair)
2. Dr Neerja Sachdeva, Coordinator IQAC
3. Dr Vineeta, Faculty Member
4. Dr Sunita Gupta, Faculty Member
5. Mrs Saroj Bala, Faculty Member
6. Mrs Bhawana, Faculty Member
7. Lala Desraj, Local Industrialist
8. Mr Jaipal, Member, Governing Body
9. Dr Anita, Alumnus
10. Ms Komal Mehla, Student Representative
11. Mr Ramkumar, Administrative Officer

The following decisions were taken:

1. (a) The proposal to install solar panels in campus was approved. Dr Sunita Gupta was deputed for the execution of the task.
(b) Agenda item related to maintenance of computers was approved.
2. (a) Agenda no.2 (a) regarding bank visits and placement of students was approved.
(b) It was decided that Gram Panchayat, Dhand will help in collecting non-biodegradable waste items from the institute.
3. (a) Work of preparing vermi-compost pit, decomposer unit etc. will be completed before the visit of Green Audit team in the month of February.
(b) Disposal of waste paper, e.-waste etc. will be done within a week.
4. (a) Item no. 4 related to Alumni Association was approved. It was decided that Alumni Association will be registered shortly. After registration, a meeting of alumni association will be fixed.
(b) It was decided that Sports Meet will be held in the last week of February or the first week of March 2023.
(c) It was decided that convocation of the college will be organized in April 2023.

Neerja Sachdeva.

Coordinator IQAC

Ch. Ishwar Singh
31/1/2023
Principal

Principal
Ch. Ishwar Singh
Kanya Mahavidyalaya
Dhand-Dadwana (Kaithal)

CII. ISHWAR SINGHI KANYA MAHAVIDYALAYA DHAND-DADWANA

Internal Quality Assurance Cell

31 January 2023 : 2nd Meeting

List of IQAC Members

1. Dr Sangeeta Sharma, Principal *SS 31/1/2023*
2. Dr Neerja Sachdeva, Coordinator *Neerja Sachdeva*
3. Dr Vineeta, Faculty Member *31/01/23*
4. Dr Sunita Gupta, Faculty Member *Sunita Gupta*
5. Mrs Saroj Bala, Faculty Member *Saroj Bala 31/01/23*
6. Mrs Bhawna, Faculty Member *Bhawna 31/1/23*
7. Sh Jaipal, Management Committee Member *Jaipal*
8. Lala Des Raj, Local Industrialist *Des Raj*
9. Dr Anita, Alumnus *Anita*
10. Ms Komal Mehla, Student *Komal*
11. Mr Ram Kumar, Administrative Officer *Ram Kumar*

CISKMV Dhand-Dadwana, Kaithal

Compliance to the decisions of IQAC meetings held in 2022-23

In the session 2022-23 IQAC conducted two meetings. Compliance of these two meetings is as under:

1. The proposal to start five certificate courses was approved in first meeting of IQAC held on 21-07-2022. In the session 2022-23 various departments namely Commerce, English, Home-Science and Music completed five courses. English Dept conducted Remedial English Course from 14-02-2023 to 24-04-2023 in which 33 students were enrolled. Commerce Deptt. conducted Communication Skills Course from 29-10-2022 to 07-12-2022 in which 15 students were enrolled. Music Vocal and Instrumental Depts conducted their courses Basic Knowledge of Indian Classical Vocal and Instrumental from 10-11-2022 to 06-12-2022. In Music Vocal 24 students were enrolled and in Mmusi Instrumental 25 students were enrolled.
2. There was a proposal to start M.A. History and M.A. Hindi. College sent this proposal to H.E.C. Haryana and Dean of Colleges, K.U.K on 28-10-2022 for the session 2023-24 but this proposal was not approved by these departments as a policy matter regarding sanction of P.G courses in aided colleges. The institution paid a fee of Rs.21600 for this purpose.
3. Proposal to get college magazine 'Rasika' printed was approved. 'Rasika' magazine was launched on 30-05-2023.
4. Four Rain Water Harvesting Systems were installed with 100 per cent aid from Department of Agriculture and Farmers Welfare in the month of August 2022.
5. Vermicomposting pit and De-composting units were constructed and Green Audit team visited the college in the month of February 2023.
6. For the all-round development of the students, college organizes many events from time to time. In this chain on 3-4 March Athletic Meet was organized. On 29-03-2023 a Campus Bazaar was organized in which the students exhibited their craft and cooking skill. It was organized to enhance the culture of earn while you learn. Our students paid a visit to Sarva Haryana Gramin Bank. Apart from these events, many departmental activities were organized during the academic year.
7. Convocation was organized on 27-04 2023.
8. Alumni Association was registered on 20- 03-2023.

Nancy Sachdeva.

IQAC Coordinator

Ch. Ishwar Singh
Principal

Principal
Ch. Ishwar Singh
Kanya Mahavidyalaya
Dhand Dadwana (Kaithal)