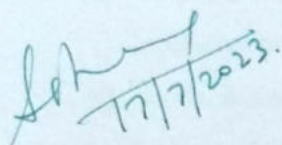


CH.ISHWAR SINGH KANYA MAHAVIDYALAYA DHAND-DADWANA(KAITHAL)

OFFICE ORDER

IQAC Committee of the following members is constituted for the session 2023-24 just to improve the quality of academics & other co-curricular activities in the college.

- |   |              |
|---|--------------|
| 1. Dr. Sangeeta Sharma (Principal)                | Chairperson  |
| 2. Dr. Vineeta, Associate Prof.                   | Co-ordinator |
| 3. Dr. Poonam, Asstt. Prof.                       | Member       |
| 4. Mrs. Bhawna, Asstt. Prof.                      | Member       |
| 5. Sh. Jeet Singh, Vice President, Governing Body | Member       |
| 6. Sh. Ram Kumar, Head Clerk                      | Member       |
| 7. Dr. Anita Rani, Alumni                         | Member       |
| 8. Sh. Des Raj, Local Industrialist               | Member       |
| 9. Ms. Divya, student                             | Member       |

  
17/7/2023.  
PRINCIPAL

CH. ISHWAR SINGH KANYA MAHAVIDYALAYA DHAND-DADWANA

Internal Quality Assurance Cell

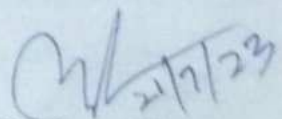
Agenda for 1<sup>st</sup> Meeting (2023-24)

A meeting of IQAC will be held on 21<sup>st</sup> July, 2023 at 2.00 p.m. in Principal's office to discuss the following agenda items related to NEP 2020 and other developmental activities of the college:

1. To discuss about the time-table in accordance with NEP 2020
2. To discuss about the formation of various committees
3. To prepare academic calendar
4. To discuss about the allotment of MDC, AEC, SEC to the students
5. To discuss about the financial help to the faculty for attending FDPs, seminars, conferences etc.
6. To discuss about holding a seminar and lectures etc.
7. To discuss about publications of research papers and books
8. To discuss about celebrating commemorative days
9. To discuss about fixing of van routes and facilitating the students in getting new roadways bus passes
10. To discuss about the orientation programme for first year students
11. To start admission in PGDCA
12. To discuss about setting up one more computer lab
13. To recruit Ad-hoc faculty
14. To discuss about uploading of AQAR
15. To discuss about Alumni Meet
16. To get NOC from DGHE to start M.A. (History) and Physical Education subject in UG
17. To float scholarships for students by faculty members
18. To float some add-on-certificate courses
19. Any other item with the permission of the chair

  
Principal  
21/7/2023

Principal  
C.I.S.K.M.V.  
Dhand-Dadwana (Kt.)

  
IQAC coordinator  
Co-ordinator - IQAC  
C.I.S. KMV  
DHAND-DADWANA  
KATIAL - 133020

CH. ISHWAR SINGH KANYA MAHAVIDYALAYA DHAND-DADWANA

Internal Quality Assurance Cell

Minutes of 1<sup>st</sup> meeting of I Q A C (2023-24)

1<sup>st</sup> meeting of I Q A C was conducted on 21<sup>st</sup> July, 2023 at 2.00 p.m. in Principal's office.

The following members attended the meeting:

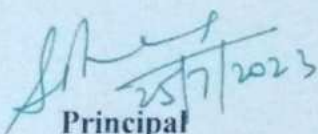
1. Dr Sangeeta Sharma, Principal
2. Dr Vineeta, Coordinator IQAC
3. Dr Poonam, Faculty Member
4. Mrs Bhawna, Faculty Member
5. Dr Manju, Faculty Member
6. Sh Jeet Singh, Management Committee Member
7. Sh Desh Raj, Local Businessman
8. Dr Anita, Alumnus
9. Ms Divya, Student

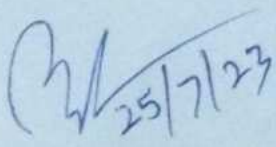
The following decisions were taken:

- 1 It was decided to prepare the time-table according to Credit system. Each period will be of one hour each for first year as well as for higher semesters.
- 2 Various committees have been constituted for the smooth functioning of the institute.
- 3 It was decided that academic calendar will be prepared by the Time-Table Committee within a week and uploaded on college website.
- 4 A committee has been constituted which will allot MDC, AEC, SEC to the students.
- 5 Financial help will be given to the faculty members for attending FDPs, seminars, conferences etc.
- 6 It was decided that seminars, workshops, lectures will be conducted by maximum number of departments individually as well as in collaboration with other departments and colleges.

- 7 It was decided that faculty members will pay attention towards research work including publications of books and chapters in books.
- 8 It was decided that Commemorative days will be celebrated by NSS, NCC, Red Cross and other concerned committees.
- 9 Van routes and fee has been fixed and Mr Ram Kumar, Head Clerk is instructed to get Roadways Bus Passes issued from Transport Office, Kaithal.
- 10 It was decided that Orientation programme for first year students will be conducted on 2<sup>nd</sup> August.
- 11 It was unanimously decided to give admission in PGDCA if the student strength is minimum 10.
- 12 It was decided that a separate computer lab for PGDCA will be set up within 15 days.
- 13 An advertisement will be floated in national level newspaper for the appointment of Ad-hoc faculty in Computer Science, Chemistry, Hindi, English, Home-Science etc.
- 14 It was decided that AQAR for the session 2022-23 will be filled up for timely submission.
- 15 It was decided that Alumni Meet will be conducted in the month of January 2024.
- 16 It was decided that file regarding NOC from DGHE for starting M.A. (History) and Physical Education subject in UG will be prepared soon and sent to the concerned department.
- 17 It was discussed that some scholarships should be floated for meritorious and needy students by faculty members.
- 18 It was decided that maximum number of departments will start add-on -certificate courses
- 19 No other item was discussed.

The meeting ended with a vote of thanks to the chair.

  
Principal  
Principal  
C.I.S.K.M.V.  
Dhand-Dadwana (Kt.)

  
IQAC Coordinator  
Co-ordinator - IQAC  
C.I.S. K.M.V.  
DHAND-DADWANA  
KAITHAL - 130020

CH. ISHWAR SINGH KANYA MAHAVIDYALAYA DHAND-DADWANA

Internal Quality Assurance Cell

21 July 2023 : 1<sup>st</sup> Meeting

**List of IQAC Members**

1. Dr Sangeeta Sharma, Principal *S.S. 21/7/2023*
2. Dr Vineeta, Coordinator IQAC *V.V. 21/7/23*
3. Dr Poonam, Faculty Member *Poonam 21/7/23*
4. Mrs Bhawna, Faculty Member *Bhawna 21/7/23*
5. Dr Manju, Faculty Member *Manju 21/7/23*
6. Sh Jeet Singh, Management Committee Member *Jeet Singh*
7. Sh Desh Raj, Local Businessman *Desh Raj*
8. Dr Anita, Alumnus *Anita*
9. Ms Divya, Student *Divya*

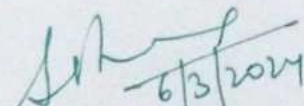
CH. ISHWAR SINGH KANYA MAHAVIDYALAYA DHAND-DADWANA

Internal Quality Assurance Cell

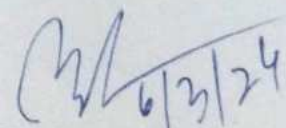
Agenda for 2<sup>nd</sup> Meeting of IQAC (2023-24)

2nd meeting of IQAC will be held on 09-03-2024 at 11 a.m. in Principal's office to discuss the following agenda items related developmental activities of the college:

1. To discuss about publication of college magazine
2. To discuss about award of various scholarships to students sponsored by faculty /staff members
3. To discuss about organizing Athletic Meet and Annual Function
4. To review the progress of NAAC related work
5. To discuss about the date-sheet regarding internal assessment
6. To discuss about the add-on certificate courses
7. To discuss about arranging educational and industrial experiential learning trips
8. Any other item with the permission of the chair

  
Principal

Principal  
Principal V.  
C.I.S.K.M.V. (Ktl.)  
Dhand-Dadwana (Ktl.)

  
IQAC coordinator  
Co-ordinator - IQAC  
C.I.S.K.M.V.  
DHAND-DADWANA  
KAITHAL - 133020

CH. ISHWAR SINGH KANYA MAHAVIDYALAYA DHAND-DADWANA

Internal Quality Assurance Cell

2nd Meeting on 9 March 2024

List of IQAC Members

1. Dr Sangeeta Sharma, Principal *Sangeeta 9/3/2024*
2. Dr Vineeta, Coordinator IQAC *Vineeta 9/3/24*
3. Dr Poonam, Faculty Member *Poonam 9/3/24*
4. Mrs Bhawna, Faculty Member *Bhawna 9/3/24*
5. Dr Manju, Faculty Member *Manju 9/3/24*
6. Sh Jeet Singh, Management Committee Member *Jeet Singh*
7. Sh Desh Raj, Local Businessman *Desh Raj*
8. Dr Anita, Alumnus *Anita*
9. Mr Ram Kumar, Head Clerk *Ram Kumar*

CH. ISHWAR SINGH KANYA MAHAVIDYALAYA DHAND-DADWANA

Internal Quality Assurance Cell

Minutes of 2nd meeting of I Q A C (2023-24)

2nd meeting of I Q A C was conducted on 9<sup>th</sup> March, 2024 at 11 a.m. in Principal's office.  
The following members attended the meeting:

1. Dr Sangeeta Sharma, Principal
2. Dr Vineeta, Coordinator IQAC
3. Dr Poonam, Faculty Member
4. Mrs Bhawna, Faculty Member
5. Dr Manju, Faculty Member
6. Sh Jeet Singh, Management Committee Member
7. Sh Desh Raj, Local Businessman
8. Dr Anita, Alumnus
9. Mr. Ram Kumar, Head clerk

The following decisions were taken:

1. The work of collecting articles from the students for college is already in progress. It was decided that the magazine will be published in April 2024.
2. It was decided that members of Students' Welfare Committee will make a list of suitable candidates for awarding various scholarships floated by faculty members.
3. It was decided that Athletic Meet will be held in the third week of March and Annual Function in the first half of April. Committees will be made for smooth functioning of these programmes.
4. NAAC coordinator will assess the progress of NAAC work.
5. It was decided that examination committee will prepare proper date-sheet to conduct Internal Assessment Examination which are to be held in the month of April.
6. It was decided that maximum number of departments will start Add-on Certificate Courses and the most number of students should be enrolled in these courses as per their availability.
7. Faculty members will arrange educational, industrial, field trips for experiential learning of the students.

The meeting ended with a vote of thanks to the chair.

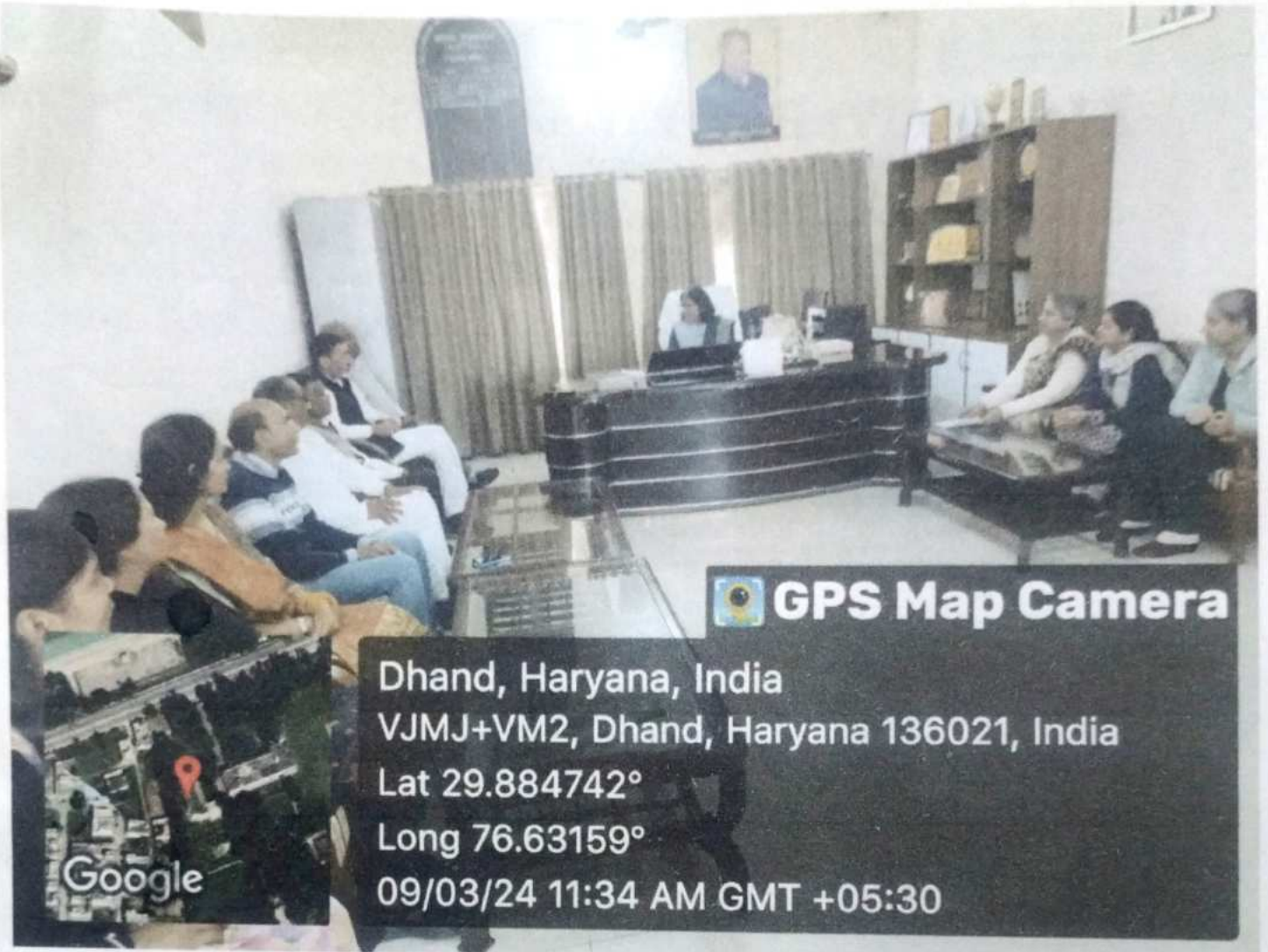
Principal

*[Signature]*  
15/3/2024  
Principal  
C.I.S.K.M.V.  
Dhand-Dadwana (Kt.)

*[Signature]*  
15/3/24  
IQAC Coordinator

Co-ordinator - IQAC  
C.I.S. KMV  
DHAND-DADWANA  
KAITHAL - 138020





Co-ordinator - IOAC  
C.I.S. KMV  
DHAND- DADWANA  
KAITHAL - 136020

Principal  
C.I.S.K.M.V.  
Dhand-Dadwana (Ktl.)

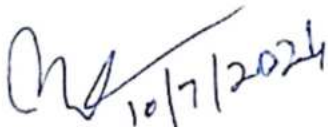
**IQAC Compliance Report**

**(Session 2023-24)**

CIS Kanya Mahavidyalaya Dhand-Dadwana, Kaithal compliance to the decisions of IQAC meetings held during the session 2023-24.

IQAC conducted two meetings in the session 2023-24. Compliance to the meetings is as under:

1. Time table was prepared according to the NEP 2020. In credit system each period was for 1 hour.
2. Academic and activity calendar was followed in true spirit.
3. Faculty members attended FDPs, seminars and conferences.
4. Various departments and cells conducted extension lectures and workshops. Lectures were conducted by departments of English, Hindi, Sanskrit, History Political Science, Economics, Commerce and Computer Department of English, Music, Psychology, Home science, Youth Red Cross and Women cell conducted Workshops.
5. Faculty members contributed chapters in edited books, published research papers in Journals and were editors of books also.
6. Various Cells, Clubs, NSS, NCC celebrated National and International days.
7. Induction program was conducted for first year students.
8. A new computer lab was set up for PGDCA students.
9. Alumni meet, Annual Sports meet and Annual function was conducted.
10. Approval was taken for M.A. History and introduction of physical education as a subject in UG Programme.
11. Six departments namely English, Mathematics, Home Science, Economics, Computer and Political Science completed add-on-certificate courses.
12. Students were taken on educational tour by various departments such as English, Economics, Music and Political science.
13. A National seminar was conducted by Sanskrit department in collaboration with Haryana Sanskrit Sahitya Academy in which 72 participants came from different states.
14. The college magazine 'Rasika' was published and unveiled.

  
10/7/2024

IQAC Coordinator  
Co-ordinator - IQAC  
C.I.S. KMV  
DHAND- DADWANA  
KAITHAL - 136020

  
Principal  
CISKMV  
Dhand-Dadwana (Kaithal)