

Advertisement

**CH. ISHWAR SINGH KANYA MAHAVIDYALAYA DHAND-DADWANA
DISTT. KAITHAL (HARYANA)
PHONE NO. 9350601845**

E-mail: ciskmvdhand@gmail.com,

Website: www.ciskmvdhand.com

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Closing date for submission of applications : 22.06.2026

Fresh applications are invited for vacant & sanctioned post of Non-Teaching Staff on Regular/Permanent basis in Govt. Aided Private College. Applications shall be accepted only through online mode. No application or document will be accepted after the last date. Applications through offline mode will not be accepted. The application fee is Rs. 500/- to be paid online. Hard copy of the online form complete along with self-attested photocopies of the certificates/documents must reach the office of the Principal of the College and a copy of the same application to the Dean of Colleges, Kurukshetra University, Kurukshetra within 21 days of this advt.

Steno-Typist- One Post (General Category), Eligibility, Qualification, Pay scale, Age Limit, Age Relaxation and all other conditions are as per latest norms of the DGHE, Haryana, Panchkula. The last date to receive the applications is 22.06.2026. To apply online, the link for the online application form is: <https://ciskmv-dhand-portal.gtechinfo.com/>

DETAILS OF POST AND QUALIFICATIONS

1. Steno Typist: One Post
Category: - General

- E.Q
- i) Matriculation or its equivalent qualification from a recognized Board/University.
 - ii) Knowledge of Hindi up to Matric standard.
 - iii) Hindi Shorthand at a speed of 64 words per minute with transcription thereof at a speed of 11 words per minute, or English Shorthand at a speed of 80 words per minute with transcription thereof at a speed of 15 words per minute.

2. Age: 18-42

3. Pay Scale: 7th Pay commission, Rs. 19900- 63200

4. Age Relaxation: - 5 years age Relaxation for SC & BC only Haryana State.

Instructions to the candidates

1. The application will be accepted from 2nd June, 2026 to 22nd June, 2026. The applications received after the last date mentioned above will not be entertained.
2. Candidates called for interview will have to be present themselves at their own expenses.
3. To apply online, the link for the online application form is: <https://ciskmv-dhand-portal.gtechinfo.com/>
4. Applications through offline mode will not be accepted. Applications shall be accepted only through online mode
4. Qualifications and age shall be considered as on last date of receipt of application.
5. College will not be responsible for the applications misplaced or lost or delayed by the Postal department.

A duly completed hard copy of the online application form, along with self-attested photocopies of all relevant certificates/documents, must reach the office of the Principal of the College. A copy of the same application should also be submitted to the Dean of Colleges, Kurukshetra University, Kurukshetra, on or before 22.06.2026.

Dr. Sangeeta Sharma
Principal

Ch. Tejvir Singh
President

Place: Dhand
Date: 2nd June, 2026