

**CH.ISHWAR SINGH KANYA MAHAVIDYALAYA DHAND-DADWANA**  
**DISTT. KAITHAL-136020 (HARYANA) Mob.9350601845**  
**Email: ciskmvdhand@gmail.com, website www. ciskmvdhand.com**

**Date of publication**

**: 22.06.2025**

**[In Dainik Tribune &The Times of India]**

**Closing date for submission of applications**

**: 12.07.2025 till 04.00 P.M.**

Fresh applications are invited for vacant & sanctioned post of Non-Teaching Staff on Regular/Permanent basis in Govt. Aided Private College. Apply within 21 days on prescribed form obtainable from the college on payment of Rs.300/- in cash or by sending bank DD of Rs.350/- if required by post. Copy of the same must be sent to Dean of Colleges, Kurukshetra University, Kurukshetra

**Clerk : - One [General Category]**

**Peon :- One [General Category]**

**Mali :- One [General Category]**

Qualification of clerk :- Matriculation Pass or equivalent qualification from any recognized Board.

Pay Scale( 19900/- 63200/-)

Qualification of Mali:- Knowledge of Hindi.

Qualification of Peon:- 1.Middle Pass 2. Knowledge of Hindi upto middle standard.

Pay scale For Peon & Mali [7th Pay Commission, Rs.16900/- 53500/-).

Age Limit: 18-42 years. Age Relaxation: - 5 years age Relaxation for SC & BC only Haryana State. The last date to receive the applications is 12.07.2025 till 04.00 P.M. Application form can be downloaded from the college website.

President

Principal

Detail of Posts

Sr.No	Post	Detail
1.	Clerk(1) (General Category)	Qualification : Matric or Equivalent qualification from any recognized Board. Pay Scale: [19900-63200]
2.	Peon (1) (General Category)	Qualification : Middle pass, Knowledge of Hindi upto Middle. Pay Scale: [16900-53500]
3.	Mali (1) (General Category)	Qualification : Knowledge of Hindi Pay Scale: [16900-53500]

**Age Relaxation: -**

5 years age Relaxation for SC & BC only Haryana State.

## **Instructions to the candidates**

1. The application will be accepted from 22<sup>th</sup> June, 2025 to 12<sup>th</sup> July, 2025. The applications received after the last date mentioned above will not be entertained.
2. DD of Rs. 350/- should be in favour of Principal Ch. Ishwar Singh Kanya Mahavidyalaya Dhand- Dadwana(Kaithal).
3. Candidates called for interview will have to be present themselves at their own expenses.
4. The prescribed application form may be downloaded from the College **website [www.ciskmvdhand.com](http://www.ciskmvdhand.com)**
5. Qualifications and age shall be considered as on last date of receipt of application.
6. College will not be responsible for the applications misplaced or lost or delayed by the Postal department.
7. Application in the prescribed form together with attested copies of certificate/s should be sent in an envelope to the Dean of Colleges, Kurukshetra University, Kurukshetra **so as to reach the same before 5.00 p.m. on 12<sup>th</sup> July, 2025.**

Dr. Sangeeta Sharma  
Principal

Ch. Tejvir Singh  
President

Place: Dhand

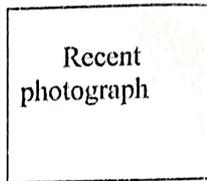
Date: 22<sup>nd</sup> June, 2025

Serial No. 09

**Ch. Ishwar Singh Kanya Mahavidyalaya, Dhand-Dadwana (Kaithal)**

Application form for all the Non- Teaching Posts

Dairy No. and date \_\_\_\_\_



**IMPORTANT NOTE:**

1. The last date of receipt of application is .....
2. Attested copies of all certificates/testimonials should be attached. Originals will have to be shown at the time of interview.
3. Application received after the due date or found incomplete may not be considered.
4. The candidate is required to fill in this form and attach attested photocopies thereof

1. Post applied for \_\_\_\_\_

2. Name of the Candidate \_\_\_\_\_  
(in block letters)

3. a) Father's Name: \_\_\_\_\_ b) Mother's Name \_\_\_\_\_

4. a) Date of Birth : \_\_\_\_\_ b) Nationality \_\_\_\_\_

5. Whether belongs to (S.C./S.T./B.C./S.B.C., E.S.M., P.H.) \_\_\_\_\_ Category \_\_\_\_\_  
(Attach authentic proof)

6. Marital Status \_\_\_\_\_ Caste \_\_\_\_\_

**7. a) Educational Qualifications:-**

Examination Passed	University/ Board	Roll No.	Max. Marks	Marks Obtained	%age	Year of Passing	Subjects	Remarks
Middle								
Matriculation								
Hr.Sec. /Pre Univ./10+2								
B.A./B.SC./B.COM.								
M.A./M.SC./M.COM.								

b) Details of specialized knowledge \_\_\_\_\_

8.a) If employed, state position \_\_\_\_\_

b) Present Pay \_\_\_\_\_ Basic Pay acceptable \_\_\_\_\_

**9. Details of Experience (Attach separate sheet, if required)**

Post held	Name of Institution	Period		Pay-Scale and total salary drawn
		From	To	

10. Any other information (Attach separate sheet, if required) \_\_\_\_\_

I certify that the foregoing information is correct and complete to the best of my knowledge and belief.

Dated \_\_\_\_\_

(Signature of the Candidate)

Permanent Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Address for Correspondence:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mobile No. \_\_\_\_\_

Email ID \_\_\_\_\_

Mobile No. \_\_\_\_\_

Email ID \_\_\_\_\_

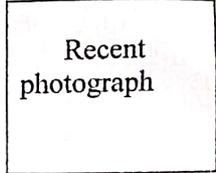
Serial No. 09

Copy to: Dean of Colleges K.U.K.

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(Signature of the Candidate)

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

Address for Correspondence: \_\_\_\_\_  
\_\_\_\_\_

Mobile No. \_\_\_\_\_

Mobile No. \_\_\_\_\_

Email ID \_\_\_\_\_

Email ID \_\_\_\_\_